

# Ranch Austin Third Party Catering and Bartending Agreement

(must be signed & returned 30 days prior to event)

\*\*\*\*\*This agreement is NOT required if Licensee hires vendors from RA "Preferred Vendor" list\*\*\*\*\*

This agreement is made directly between Ranch Austin and \_\_\_\_\_, in  
(catering and bartending company)  
reference to the event at Ranch Austin on \_\_\_\_\_  
(event Date)

This agreement must be signed and returned 30 Days prior to the event. If hired catering company is not providing the bartending for the event, both the catering and bartending company will be required to complete this agreement separately.

## CATERING AND BARTENDING RULES AND REGULATIONS AT RANCH AUSTIN

- Catering and bartending company agree to sign in/out with Ranch Austin representative on day of event. Upon arrival, a pre-event facility inspection will be required to be completed.
- Catering and bartending company is required to provide adequate staffing (no less than 2 people) to bus tables/clean up trash for the **entire duration** of the event.
- Catering and bartending company is required to provide all dishes, glassware, flatware, etc. and remove at the end of the event.
- Catering and Bartending company is required to provide all ice and drinking water for guests. At minimum, drinking water is required to be available for guests upon first arrival.
- Catering and Bartending company is required to have staff dressed appropriately and arrive no less than 1 hour prior to event start time.
- Catering and Bartending company is required to provide an adequate amount of trash bags for the event and is responsible to haul all event trash to the onsite dumpster provided by Ranch Austin.
- Catering and Bartending company is responsible to sweep out main areas of venue and remove all visible debris at the conclusion of the event. Catering prep area is to be returned in the same condition as when arrived. All prep tables and sinks must be wiped clean at end of event by catering company.
- Catering and Bartending will be responsible to clean up any spills, bodily fluids or "accidents" created by guest or staffing during the duration of the event.
- Catering and Bartending company will be responsible to carry and provide a GL insurance certificates 30 days prior to event.

At the conclusion of the event, the catering and bartending company representative and Ranch Austin representative will be required to complete a post-event walk through facility inspection checklist. Any damages or breach of contract will be noted at that time. Any required repairs or cleaning would be deducted from their deposit.

A \$500.00 DAMAGE/SECURITY DEPOSIT WILL BE REQUIRED FOR ALL CATERING COMPANIES OUTSIDE OF OUR PREFERRED LISTS. 100% OF THIS DEPOSIT WILL REFUNDED IF ALL CONDITIONS ABOVE HAVE BEEN MET.

\_\_\_\_\_  
Catering Company Owner or Rep

\_\_\_\_\_  
Date

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## ATTENTION:

THIS AGREEMENT WILL BE MADE DIRECTLY BETWEEN RANCH AUSTIN AND THE CATERING COMPANY HIRED BY LICENSEE.

IT IS IMPORTANT THAT YOU UNDERSTAND THESE CATERING AND BARTENDING REQUIREMENTS PRIOR TO BOOKING YOUR EVENT AT RANCH AUSTIN. FAILURE TO UNDERSTAND THESE REQUIREMENTS COULD COST YOUR PERSONAL SECURITY/DAMAGE DEPOSIT WITH RANCH AUSTIN

LICENSEE(S) AGREES TO THE TERMS ABOVE FOR THE EVENT ON: \_\_\_\_\_

Date Signed: \_\_\_\_\_

X \_\_\_\_\_

Licensee Signature

X \_\_\_\_\_

Licensee Signature